



Rice Lake City Hall
4107 West Beyer Road
Duluth, MN 55803

APPLICATION FOR EXCAVATOR PERMIT

The annual fee for an Excavator Permit is \$25.00. Please complete the following information. If Applicant is an organization, provide the name, title, address and telephone number of the principal officer(s) of the organization and the individual's authorized to act on behalf of such organization. If more space is needed, attach a sheet of the same size to this application.

Applicant Name:

Company Name:

Mailing Address (include city, state, zip):

Company Location Address (if different):

Phone Number:

Email Address:

Permit Period: Expires December 31, 2026

Type of Application: New Renewal

Excavation Permit Instructions

Excavators must provide the additional documents with this completed and signed application:

- **Liability Insurance Certificate** - Provide a certificate indicating that you have obtained an insurance policy with a combine single limit of coverage of at least \$1,000,000 that provides coverage against all claims and liabilities arising from any construction activity performed by you under the Excavator Permit for which application is made and that names the City of Rice Lake as additional insured under such policy and that meets the other requirements of Rice Lake's Ordinance #25 Section 6.2 including proof of Workers Compensation Coverage **for the current permit year.**
- **Hold Harmless Agreement** - Attach hereto a Hold Harmless Agreement executed by an authorized representative of the applicant.
- **Bond** - Attach hereto a Surety Bond in the amount of \$25,000 in favor of the City of Rice Lake that meets the requirements of Section 6.2 part b. of Rice Lake's Ordinance #25.
- **\$25 Permit Fee** - To pay online by e-check or credit/debit card go to **<https://ricelakemn.ourcommunityconnect.com/>** and select **Pay as Guest**. Under Department, select **Licenses and Permits** and Payment Type select **Contractor Permit**. A check or cash payment can be made at City Hall, in person or using our drop box outside the City Hall entrance. Checks can be mailed to the address above payable to, City of Rice Lake.

I hereby request the issuance of an Excavator Permit for the period indicated above and agree to the regulations under Minnesota Law including, but not limited to, laws pertaining to necessary insurance. I do hereby swear that the answers in this application are true and correct to the best of my knowledge. I do authorize the City of Rice Lake, its agents, and employees, to obtain any necessary information and to conduct an investigation, if necessary, into the truth of the statements set forth in this application and the qualifications for said permit. I do understand that providing false information shall be grounds for denial of my permit. I fully understand that it is my responsibility to be familiar with and abide by the requirements of the City, which is detailed in the pertinent sections of **City Ordinance's #25 and #38** available on the City website at <https://ricelakecitymn.com/> or upon request from City staff, and to be familiar with and abide by the laws of the City of Rice Lake and the State of Minnesota relating to this permit.

Applicant Signature(s)

Date _____

Email completed form to robin@ricelakecitymn.com. Once you receive an authorized signed approval, it will serve as your permit. Keep for your records.

FOR CITY OFFICE USE ONLY

Permit Fee Receipt # and Date: _____
Liability Insurance Cert. Received: Yes No
Work Comp Cert. Received: Yes No
Bond Received: Yes No
Training Completed: Yes No



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218-721-3778

HOLD HARMLESS AGREEMENT

Any and all claims that arise or may arise against the contractor, its agents, servants, or employees as a consequence of any act or omission on the part of the contractor or its agents, servants, or employees while engaged in the performance of the Excavator Permit shall in no way be the obligation or responsibility of the City of Rice Lake. The contractor shall indemnify, hold harmless, and defend the City, its officers, agents, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney fees which the City, its officers, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the contractor, its agents, servants or employees, in the execution, performance, or failure to adequately perform Contractor's obligations pursuant to the Excavator Permit. Nothing in this Agreement shall constitute a waiver by the City of any statutory limits or immunities from liability.

Dated _____

Signature

Contractor's Printed Name

Address

City, State, Zip